

Sub

FORMAT 1

10. *COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words or less, if possible):*

CE F651D, Topics in Construction Contract Administration, 1 credit

Under the general topic of construction contract administration is a series of one-credit courses designed to offer the student instruction in administering construction contracts ethically, efficiently, with respect for the rights and obligations of all the parties to the contract. This course will examine a special topic under this general category.

11. *COURSE CLASSIFICATIONS:* (undergraduate courses only. Use approved criteria found

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

		Date	
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Outline Syllabus

Topics in Construction Contract Administration

1. Course information:

Course Name will be specific to each offering of the course, CE F651D, One credit,
Prerequisites: Recommended Admission to the Graduate Certificate in Construction
Management Program.

Location and *Meeting Time* will be specific to each offering of the course.

2. Instructor (and if applicable, Teaching Assistant) information:

Instructors Name, Office Location, Office Hours, as well as *Telephone* and *Email* contact
information will be specific to each offering of the course.

3. Course readings/materials:

Handout of text material and assigned materials

9. Course policies:

Due to the limited number of classes, attendance and class participation is expected in all classes, unless arranged otherwise with the instructor, and will be considered in determining final grade. Plagiarism will not be tolerated.

10. Evaluation:

The grading policy, including *how students will be evaluated, what factors will be included, their relative value, and how they will be tabulated*, will be specific to each offering of the course.

11. Support Services:

Administrative services for the course are provided by the Center for Distance Education 907-479-4757 and technical assistance