

Submit original with signatures + 1 copy+ electronic copy to UAF Governance.

See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

TRIAL COURSE OR NEW COURSE PROPOSAL

SUBMITTED BY:

Department	Civil and Environmental Eng.	College/School	CEM
Prepared by	Robert Perkins	Phone	474 7694
Email Contact a	- 7 (n p e) 2 (r) 2 (k		

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(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)

5. To be STACKED? YES/NO	No	If yes, Dept.		Course #	
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6. FREQUENCY OF OFFERING:	As demand warrants
	Fall, Spring, Summer (Every, or Even-numbered Years, or Odd-numbered Years) – or As Demand Warrants

7. SEMESTER & YEAR OF FIRST OFFERING (c0[w8

8 . C O U R S E F O R M A

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum

This course will explore the technical aspects of written and oral proposals, and important features of the preparation of professional proposals. The focus will be on preparation for qualifications based selection of both pre construction and construction contracts.

11. **COURSE CLASSIFICATIONS:** (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? n BT /CS1 cs 0:0.4CS0 cs 1 1 0.6 scn 445.74 6348 0.48 re f* \$ 017-38 0.48 20.48 5s 0049.8

YES NO

The Graduate Certificate in Construction Management and its courses was approved by the CEE faculty and the CEM dean.

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

	Date	
Signature, Chair, Program/Department of:		
	Date	
Signature, Chair, College/School Curriculum Council for:		
	Date	
Signature, Dean, College/School of:		

Outline Syllabus

Project Proposals

1. Course information:

Project Proposals, CE F658B, One credit,

Prerequisites: Recommended Admission to the Graduate Certificate in Construction Management Program.

Location and Meeting Time will be specific to each offering of the course.

2. Instructor (and if applicable, Teaching Assistant) information:

Instructors Name, Office Location, Office Hours, as well as *Telephone and Email* contact information will be specific to each offering of the course.

3. Course readings/materials:

Handout of text material and assigned materials students will download from the Internet.

4. Course description:

This course will explore the technical aspects of written and oral proposals,

Reading an RFP
Data Gathering: The Project

Class 2

Data Gathering: The Owner
Identifying the Audience

Class 3

Elements of a written proposal
Packaging the Information

Class 4

Preparing for an Oral Presentation
Making the Presentation

Class 5

Reading the Audience
Engaging the Audience

Class 6

Class Presentations

9. Course policies:

Due to the limited number of classes, attendance and class participation is expected in all classes,